BUSINESS FACILITATION PROGRAM APPLICATION
U.S. Embassy, Mexico City
Paseo de la Reforma #305
Col. Cuauhtemoc
06500 Mexico, D.F.
Tel: (55) 5080-2000 Fax: (55) 5208-0483

Company Contact Information:

1. Full name of your company

2. Address

3. Phone Number(s)

4. Fax Numbers(s)

5. Website address

6. Name and title of the point of contact

7. E mail and phone numbers (including extensions) of the company officer responsible for liaison with the Embassy

If you are a member of the Business Facilitation Program in another consular district in Mexico, please state the consular district in which you are a member and when you joined.

Company Details:

1. Location of Head Office

2. Year established in Mexico

3. Location(s) of office(s) in Mexico

4. Location(s) of office(s) in U.S. (if applicable)

5. Name of Executive Officer and contact information

6. Approximate numbers of employees (for employees outside of Mexico and the US, please specify)

7. Form of business (e.g. Corporation, Partnership, LLC, Sole proprietorship)

8. If it is a Corporation and it has shares publicly traded, please add the stock symbol and place where the shares are traded.

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Company Work and Structure:

1. Describe the principal business activities of your company

2. If your company is a member of any Chambers of Commerce or trade associations in Mexico, please give their name and address

3. Please list any subsidiary companies of your firm

4. If your company has ISO or CMM certification, please indicate the levels

Accountability

Please provide the names of two company executive whose signatures will be used to validate each employee's employment and application. You may submit up to four. Please include full name and a copy of their signature scanned.

Thank you for your application to the Business Facilitation Program.